**Schedule of Events**

**Annual Chapter Leader Forum (ACLF)**

**Wednesday, April 23, 2025 – Friday, April 25, 2025**

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| **Day/Date** | **Event** |
| **Wednesday, April 23** |  |
| 10:00am – 8:00am | Registration |
| 12:00pm – 5:00pm | Pre-Conference |
| **Thursday, April 24** |  |
| 6:00am – 7:00am | Yoga/Pilates |
| 7:00am – 5:00pm | Registration |
| 7:00 AM - 8:00 AM | Leadership Conference Breakfast |
| 8:00 AM – 8:45 AM | Joint Opening Session |
| 9:00 AM - 10:15 AM | **AMC Board Training Session**   1. Welcome & Introductions    1. Opening Comments 2. Setting the Stage    1. Governance Purpose & Pillars    2. Feedback from Questionnaire 3. Governance Orientation Topics    1. Roles & Responsibilities |
| 10:15 AM - 10:30 AM | Refreshment Break |
| 10:30 AM - 11:45 PM | **AMC Board Training Session**  *(III. Governance Orientation Topics cont.)*   * 1. Board/Staff Partnership      1. Strategy vs. Operations   2. Oversight Distinctions      1. Role of Board & Staff   3. High Performing Boards   4. Board Dysfunctions |
| 12:00 PM - 1:00 PM | Chapter Staff Lunch |
| 12:00 PM - 1:00 PM | President’s / Presidents-Elect Lunch |
| 12:00 PM - 1:00 PM | General Lunch |
| 1:15 PM – 3:15 PM | **AMC Board Training Session**   1. Strategy    1. Competition & Emerging Trends    2. Strategic Alignment    3. Role of Board in Member Engagement/Strategic Growth |
| 3:15 PM - 3:30 PM | Refreshment Break |
| 3:30 PM – 5:30 PM | **AMC Board Training Session**   1. Structure    1. Leading Practices in Board Composition       1. Authority & Responsibility       2. Board/Staff Partnership 2. Day 1 Wrap-Up |
| 5:30 PM - 7:00 PM | Welcome Reception & Exhibits |
| **Friday, April 25** |  |
| 6:00am – 6:45am | Yoga/Pilates |
| 7:00am – 5:00pm | Registration |
| 7:00 AM - 8:00 AM | ABFM Breakfast |
| 7:00 AM - 8:00 AM | General Breakfast & Exhibits |
| 8:00 AM - 9:00 AM | Town Hall |
| 9:15 AM – 10:15 AM | **AMC Board Training Session**   1. Welcome & Day 1 Recap 2. Ethics    1. Courage    2. Ethical Decision Making    3. Cultivating the Volunteer Pathway |
| 10:15 AM - 10:30 AM | Refreshment Break & Exhibits |
| 10:30 AM – 11:15 AM | **AMC Board Training Session**   1. Culture    1. Ambassadorship    2. Trust |
| 11:30 AM - 1:00 PM | Awards and Keynote Lunch |
| 1:15 PM – 3:00 PM | **AMC Board Training Session**  *(III. Culture cont.)*   1. Innovation & Tolerance for Risk 2. Communication & Difficult Conversations 3. Day 2 Wrap-Up 4. Closing Comments |
| 3:00 PM - 3:15 PM | Refreshment Break |
| 3:15 PM – 4:15 PM | Advocacy Session |
| 3:15 PM - 4:15 PM | Chapter Staff with EVP |
| 4:30 PM – 5:30 PM | AMC Board Training: Post-Discussion Roundtables (hosted by AAFP) |