



# Funding Options and Instructions for Family Medicine Student Groups

[The Family Medicine Student Organization Grant Program](#) offers two funding streams for **family medicine-based groups**.

- **Core grant funding** supports regular FM student group operations. To receive it, you only need to share information about your family medicine group.
- **Special grant funding** is intended to support a new effort and is open to all student groups.

Read more about these two funding stream options on the [grant program homepage](#). You can apply for both types of funding in an academic year.

FM specialty groups include:

- **Family medicine interest groups (FMIGs)** or otherwise-named family medicine groups at U.S. allopathic medical schools
- **Student chapters of the American College of Osteopathic Family Physicians** at osteopathic medical schools
- **FMIGs or otherwise-named family medicine groups at select international medical schools**, both main campus groups and groups in the US at a clinical education site.\*

FM groups are encouraged to apply for **both** funding opportunities, as appropriate for meeting their goals. Applications are submitted separately and can be completed at different times. NOTE: The **maximum total funding amount for groups if applying for both grants is \$1000 per grant cycle**.

## CORE GRANT FUNDING DETAILS AND INSTRUCTIONS

### Core grant funding

All eligible family medicine student organizations will receive \$600.

### Application Process and timeline: Core grant funding

Applications for core grant funding will be reviewed and approved **on a rolling basis**, with funds disbursed within an estimated two weeks of all application requirements being met. See below for a list of information points you'll need to complete the [all-online application](#).

Please note that as part of submitting your application, the application system will email your AFP local chapter to notify them of your application. **Before a check can be released, we need your chapter contact to click a link in that email and verify that they are aware of your application.** We strongly recommend reaching out to your chapter contact to notify them of this step. If you do not already have a contact person at your chapter, you may find names and email addresses on the AAFP [website](#). Please note: qualifying international schools will notify their family medicine department chair instead of a local AFP chapter.\*

Core grant applications are due by **MARCH 31**.

### Application elements: Core grant funding

You will need the following information available to complete the core grant funding application:

- Medical school name, type, and location
- Student group type
- Campus/site type and training years at campus/site
- Group mailing address
- Faculty advisor(s) name, title, email
- Staff support details (presence, and name, title, email)
- Student leadership information (number of positions, transition times)
- Name, year, title, and email contact for each student leader
- Group mission statement
- Previous and upcoming programming types and participation estimate
- Group goals
- Other funding sources
- Check payable information (W-9, tax ID, address)
- Local AFP chapter contact (if at US school)
- FM department chair contact (if at an eligible international school)

Many of these questions will be tied to a survey that you will complete in one setting (15-20 minutes). However, the application portion will allow you to save your progress and return to it.

Questions can be emailed to [studentorgfunding@aafp.org](mailto:studentorgfunding@aafp.org).

\*Qualifying international medical schools are: Ross University School of Medicine, Barbados; St. George's University School of Medicine, Grenada; American University of the Caribbean School of Medicine, Saint Maarten; American University of Antigua College of Medicine, Antigua and Barbados; Saba University School of Medicine, Saba; University of Medicine and Health Sciences, St. Kitts; Saint James School of Medicine, Anguilla, and Bonaire/Saint Vincent and the Grenadines; Medical University of the Americas, St. Kitts and Nevis; Windsor University School of Medicine, St. Kitts and Nevis; Universidad Autónoma de Guadalajara School of Medicine, Mexico; American University of Integrative Sciences School of Medicine, Saint Maarten/Barbados; and Trinity School of Medicine, St. Vincent and the Grenadines

## SPECIAL GRANT FUNDING DETAILS AND INSTRUCTIONS

### Special grant funding levels

All family medicine-based student groups are eligible for **up to \$500** in funding to support a **special** effort. For a school that has already received core funding, the total amount awarded for both grants cannot exceed \$1000 per year.

Groups may submit multiple applications for special grant funding (e.g., two requests for \$250 in funding each, etc.).

### Application process and timeline: Special grant funding

Special grant funds support **new or revamped** events, projects, or programs. The application for special grant funding is [online](#), and you must have an AAFP member ID to apply. [AAFP student membership is free](#). You will be allowed to save your work and return at any point as you fill out the online application.

The AAFP will consider applications in three rounds and release awards in a timely manner after each deadline:

- November 30
- January 31
- March 31

Please note that special grant funds are **not intended to support projects that have already been completed**.

### Application elements: Special grant funding

You will need the following information available to complete the special grant funding application:

- Medical school name, type, and location
- Student group type
- Group name
- Campus/site type and training years at campus/site
- Group mailing address
- Faculty advisor(s) name, title, email
- Staff support details (presence, and name, title, email)
- Student leadership information (number of positions, transition times)
- Name, year, title, and email contact for each student leader
- Group mission statement
- Whether group applied for core grant funding
- Description of what grant funding would support
- Funding amount requested
- Other funding sources for effort
- Whether or not this is a new effort
- Anticipated timing of effort
- Goals of effort
- Connection of effort to family medicine/how effort would incorporate family medicine
- Description of how funds would be applied
- Collaborators (not required, but highly encouraged)
- How group learned about funding opportunity
- Check payable information (tax ID, address, etc.)

The application system will allow you to save your progress and return later if you wish to preview the application.

Questions can be emailed to [studentorgfunding@aafp.org](mailto:studentorgfunding@aafp.org).

## Additional application information

Special grant projects must have one or more of the following characteristics:

- Creative
- Innovative
- Collaborative
- Dynamic
- Contributing

Examples of projects that have previously been awarded with the special grant include naloxone training for medical students to address the opioid epidemic, pipeline programs to expose pre-health students to research and shadowing opportunities, event series complementary to pre-clinical curriculum covering topics like activism in family medicine, rural and indigenous health, etc., and so many more.

Non-qualifying projects include fundraisers, regular group meeting needs, annual programming, and projects not tied to family medicine. If you are curious to know if a project would qualify for a special grant, please email us at [studentorgfunding@aafp.org](mailto:studentorgfunding@aafp.org).